

ADHOC BYLAWS COMMITTEE TASKS FOR 2007–
Approved by Executive Committee 1/26/07

Membership: Chair, President, & one to three members of the Board of Directors (selected by Chair of Committee) who are not currently serving on the Executive Committee.

Timeline: Present recommendations no later than May Executive Committee meeting for a first reading, with possible action for June Executive Committee meeting, and final approval by Board of Directors at their July meeting.

Responsibilities: The Bylaws Committee will address concerns that came up during last year's Committee (that were "tabled" a year to see how things worked out – {included in list below}), evaluate how changes implemented from last year have been working, as well as speak to those issues presented at the January 19, 2007 Retreat meeting.

- Focus mission and purpose statement - i.e., define "support" - (consider breaking out into two separate statements). Review current bylaws language, and statements provided in Volunteer Handbook, pages 1 and 6 and recommend changes that reflect consistency in language.
- Make update recommendations to Volunteer Handbook as it relates to discussion of bylaws, areas within the Handbook that are currently outdated and/or changes that have been approved by the Board of Directors and/or Executive Committee in past year, i.e., Project Funding Request Form T1-2007.
- Review Article 2.03 Dues – it has been shown to be easier and more encouraging to allow members to have their membership go from the month they join to the same month in the following year, as opposed to January to December – i.e., join March 2007, membership goes to March, 2008, as opposed to if you join in March 2007, you only get membership until December, 2007 and have to rejoin in January, 2008. Consider new language to reflect this philosophy.
- Review Article 3.01 Authority – Currently reads that the "administration of the Corporation is vested in a Board of Directors consisting of thirty (30) persons." No other Friends organization has a board this large, nor is this common in other non-profit organizations, unless each Board member has a specific responsibility and designated duty. Do we want or need a Board of Directors that is in name only, and/or should they have designated responsibilities as members – i.e., officer positions, other positions like volunteer coordinator, public relations coordinator, etc.? It is requested that the Bylaws Committee review and make a recommendation regarding the current number of 30 Directors and the specific role/responsibilities of the Board of Directors.
- Review Article 5. Currently the President and Treasurer have a very specific job description. Is more detail needed for the jobs of the other Executive Officers?
- Review any other areas of the bylaws and/or Volunteer Handbook that the Bylaws Committee feels are necessary to include, or redundant and/or inconsistent and need to be changed and/or updated.