



**MINUTES OF THE MORRO BAY FRIENDS OF THE LIBRARY
BOARD OF DIRECTORS MEETING
FRIDAY MAY 15, 2009**

Call to Order: President Robert called the meeting to order at 11:32 a.m.

Introductions: FOL Board members and guests introduced themselves.

Present: Laurie Allen, Nancy Burke, Ric Deschler, Jude Long, Susan McElhinney, Jennifer Redman and Karen Robert. Excused absences: Joan Decker, Joan Petersen and Robert Davis. Guests: Tile artist Peter Ladochy, Foundation representative Horace Morana, tile setter Steven Proana, Library Director Brian Reynolds and Director Morro Bay Recreation and Parks, Joe Woods.

Note: Agenda items Old Business Item #2 and New Business Item #1 were addressed at the beginning of the meeting to accommodate guests.

New Business:

1. Mural Restoration Project Proposal 09-02: Guest presenters Woods, Ladochy and Proana discussed plans to restore the Library's outside wall mural. A motion was passed by consensus to approve Project Proposal 09-02 to restore the library's outside wall mural in an amount not to exceed \$3,000.00 (moved Redman, second McElhinney).

Old Business:

1. Status of Library Lease Negotiations: Morro Bay Director of Recreation and Parks Woods discussed the status of the city's Library lease negotiations with the county. According to Director Woods, he has presented his "red-line" version to the City Manager for review before it goes before the Morro Bay City Council. Several Board members asked questions of Director Woods, and Library Director Reynolds expressed his hope that the city would present a final document to the county in the near future.

2. Board Goals: Member-at-Large (Programs) McElhinney advised that her goals as a FOL Board member include organizing the 2010 Volunteer Appreciation Brunch, recruiting new members, getting ready for the Membership Meeting and presenting a free workshop on estate planning.

New Business (continued)

2. Project Proposal 09-03. – Replace Eight Chairs in Reading Area: A motion was passed by consensus to add Project Proposal 09-03 as an agenda item under

new business (moved Deschler, Second McElhinney). Branch Librarian Long requested approval of Project Proposal 09-03 to provide eight new chairs to the library reading area. A motion was passed by consensus approving funds not to exceed \$2,200.00 for the purpose of purchasing eight chairs (moved Redman, second McElhinney).

3. Certificate of Deposit Authorizations: 1. A motion was passed by consensus authorizing Treasurer Deschler and President Robert to withdraw \$30,000.00 from certificate of deposit #1618587654 and move it to Bank of America. The new term will be from 11 to 18 months depending on the best interest rate available (moved Deschler, second Allen). 2. A motion was passed by consensus authorizing Treasurer Deschler and President Robert to close certificate of deposit #1610489255 at maturity and move it to Bank of America. The new term will be from 11 to 18 months depending on the best interest rate available (moved Deschler, second Redman). 3. A motion was passed by consensus authorizing Treasurer Deschler and President Robert to close certificate of deposit #9390427 at maturity and move it to Bank of America. The new term will be from 11 to 18 months depending on the best interest rate available (moved Deschler, second Redman).

Reports

President's Report: 1. President Robert reported that the Summer Series Bookmarks are now available. 2. Five new volunteers have been recruited and board members will be informed of their areas of interest. The President's report was accepted for the record (moved Redman second Deschler).

Minutes: The minutes of the March 20, 2009 meeting were accepted for the record (moved Deschler, second Redman).

Vice President's Report: None.

Membership Report: Member-at-Large (Membership) Redman reported that current FOL membership is 311. This includes 5 business, 70 family, 131 individual, 97 life and 8 junior memberships. The Membership Report was accepted for the record (moved Allen, second McElhinney).

Treasurer's Report: 1. Treasurer Deschler presented the Financial Report dated May 15, 2009. Income to date is \$12,483.96. The FOL administrative expenses to date are \$699.96 for a combined total expense of \$4,017.29. 2. Michael Durick reviewed the 2008 FOL financial records and found no material discrepancies within the records. His report contains suggestions for improving record keeping and is available on the FOL website. The Treasurer's Report was accepted for the record (moved McElhinney, second Allen).

Programs Report: Member-at-Large (Programs) McElhinney thanked Board members for making the Volunteers' Appreciation Brunch a great success. The Programs Report was accepted for the record (moved Descher, second Redman).

Ways and Means Report: Member-at-Large (Ways and Means) Allen reported that the May 9, 2009 book sale netted \$3,101.08, a new May record. Ms. Allen thanked the volunteers who helped make the event a success. Book sales at the Morro Bay Saturday Farmers' Market netted \$356.91 to date. The Ways and Means Report was accepted for the record (moved Redman, second McElhinney).

Correspondence: Secretary Burke reported that correspondence since March 20, 2009 included thank-you notes to Cayucos resident Ms. Laura Zamora Ottenberg (\$20.00) and Morro Bay residents Ms. Linda Bell (\$10.00) and Mr. James West (\$3.00). The Correspondence Report was accepted for the record (moved Allen, second Redman).

Branch Manager's Report: 1. Branch Manager Long reported that the March 21, 2009 Ivan Ulz "Fire Truck" program was well attended and a success. 2. The May Mothers' Day display was created by Ms. Strassel, owner of Poppy's Boutique. 3. March 2009 circulation figures were up 24 percent and 8,363 library patrons were counted. 4. Green bookmarks with information about the new Polaris computer system are available in the library. The system will be implemented May 28, 2009 and as of May 22, 2009 patrons will not be able to check-in materials. No holds have been placed since May 7, 2009. The Branch Managers Report was accepted for the record (moved Allen, second McElhinney).

Library Foundation Report: Library Foundation Representative Morana reported that The Foundation is working with Library Director Reynolds and County Supervisor Gibson to create and present a series of brief conversations with local county officials to tell the Library story. Goals of the project are to introduce more residents to their libraries; increase awareness of Library programs, needs and support groups; develop ongoing collaboration among libraries and community agencies; build a platform for future fundraising campaigns and continue to maintain a strong Library system with maximum hours. It is envisioned that FOL, Foundation Board and Library staff will be key partners in this project. The project will begin with the Library's presentation of the countywide Vision Document to the Board of Supervisors on June 9, 2009 and continue throughout the year. The proposed conversations with local officials and agencies will be supported by the Vision Document, other printed materials, "virtual Library tour" videos and training for FOL and Foundation members. The Library Foundation Report was accepted for the record (moved Redman, second Allen).

Committee Reports: None

Agenda Builder: President Robert requested that Board members provide items to be included in the July 17, 2009 meeting agenda by noon Friday July 10, 2009. Agenda items include discussion of recommendations presented in Mr. Durick's financial audit review, FOL nominating committee and the reorder of book bags.

Announcements: 1. Support the Wednesdays at Morro Bay Library by attending our local author events on May 27, June 17 and June 24 (10:00 a.m. – 12:00 p.m.)

in the Library Program Room. 2. The final deadline for article submissions to the newsletter is 8:00 a.m. Tuesday July 7, 2009. 3. The next book sale is Saturday August 8, 2009 from 10:00 a.m. - 2:00 p.m. FOL members will be admitted at 9:00 a.m. and books will be sold for \$3.00 a bag from 1:00 to 2:00 p.m.

FOL meetings are open to the public and agendas will be posted on the website. Documents related to this meeting may be obtained from the website morrobayfriendsoflibrary.org/members/index.shtml.

Adjournment: The meeting adjourned at 1:42 p.m.

Respectfully submitted,
Nancy Burke, Secretary