



**MINUTES OF THE MORRO BAY FRIENDS OF THE LIBRARY
BOARD OF DIRECTORS MEETING
FRIDAY JULY 17, 2009**

Call to Order: President Robert called the meeting to order at 11:34 a.m.

Introductions: Friends of the Library (FOL) Board members and guests introduced themselves.

Present: Laurie Allen, Nancy Burke, Robert Davis, Joan Decker, Ric Deschler, Rick Gilligan, Jude Long, Susan McElhinney, Joan Petersen, Jennifer Redman and Karen Robert. Guests: Mike Durick and Jack McCurdy.

Old Business:

1. Board Goals: Newsletter Editor Davis shared that his goal for the year was to ensure that someone was trained and available to produce the FOL quarterly newsletter in a timely fashion.

2. Follow-up – Library Lease: President Robert reported that the issue of the Library lease is unresolved and that the City of Morro Bay has not yet provided a draft lease for the County to review. President Robert and Treasurer Deschler will continue to represent FOL in the negotiations. Branch Librarian Long and Treasurer Deschler will meet with Morro Bay City Council member Borchard on July 18, 2009 to discuss the matter. It was suggested that FOL members attend City Council and Board of Supervisors meetings in support of the Library. President Robert will have an Advocacy flyer created that can be available at the August book sale and library. The Board also discussed having the flyer available at the monthly Membership Sales tables and the Wednesday's program.

3. Follow-up – Morro Bay Panorama Poster Fundraising Project: The panorama poster fundraiser will end August 31, 2009. The small posters will be returned to Caven Hadley and it is hoped that the large original photograph will remain on display in the Library. The Board previously allocated \$300.00 to purchase and frame the photograph. Director Allen will follow-up on payment to Caven Hadley.

New Business:

1. Consideration of Recommendations from April 27, 2009 Audit Report: Treasurer Deschler discussed recommendations contained in Mr. Durick's April 27, 2009 Audit Report and will look for an auditing service to provide future

financial reviews. Michael Durick, who provided the Audit, was also available to share his reasons for his recommendations as well as answer questions of the Board. President Robert advised that the matter of liability insurance for FOL directors and officers would be discussed at the next FOL Presidents' Meeting. A motion was made to add to the Standing Rules of the Morro Bay Friends of the Library, the following provision as recommended in the Audit Report: "Any payments for services or reimbursements made to an officer, board member, or a relative of either, shall require that the checks be signed by a third party." The motion was moved by Davis and seconded by Allen and passed by consensus.

2. Response to Bay News Article of July 9-15, 2009 Bay News Article - Libraries Feeling Budget Pinch: The article made it appear that Friends of Library groups would be expected to make up the budget shortfall. The Board was very concerned that this expectation for Friends groups was inappropriate. Branch Manager Long offered to submit a response to the Bay News.

3. Status of Nominations Committee: President Robert polled Board members regarding their willingness to serve on the 2010 FOL Board. Presently seated members agreed to accept nomination for currently held Board positions except Secretary Burke and Member-at-Large (Programs) McElhinney who will accept nomination for exchanged positions. A Self-Nomination Form was included in the Summer 2009 Newsletter and FOL members are encouraged to apply for leadership positions. President Robert appointed Member-at-Large (Volunteers) Petersen to coordinate the Nominations Committee. The Library Vision position is unfilled and the Board will consider creating a Member-at-Large (Public Relations) position. President Robert offered to continue to serve as President, if elected.

4. Countrywide "What's In It For You" Tour: The Library Foundation is working with Library Director Reynolds and County Supervisor Gibson to develop a series of brief conversations with community leaders to tell the Library story. The Library Foundation, FOL and Library staff are key partners in this project which began June 9, 2009 with the presentation of the Countywide Vision Document to the County Board of Supervisors. It was felt by the Board that our priority was to resolve the lease agreement between the City and the County, and that should be the focus of our "tour" participation. President Robert will contact the Library Foundation President, Dr. Bob Alberti to alert him to our intended direction.

Reports

President's Report: 1. President Robert reported that the bookmarks detailing Fall Series - Readers' Community Book Discussion Group programs are now available. 2. The September 18, 2009 FOL Board meeting has been rescheduled to September 25, 2009. 3. Twenty local authors and illustrators have responded to being a part of the 2010 (Fourth Wednesdays) Local Authors program. The President's report was accepted for the record (moved Decker, seconded Allen).

Minutes: The minutes of the May 15, 2009 meeting were accepted for the record (moved Allen, seconded Redman).

Vice President's Report: 1. Vice President Decker reported that repair of the west outside wall mosaic will begin Monday July 20, 2009 and volunteers are needed. The City of Morro Bay waived the permit fee for the project. 2. Twenty-six Book and Authors tables have been subscribed to and Doc Burstein is expected to sponsor Spiderman. The Vice President's Report was accepted for the record (moved McElhinney, seconded Redman).

Membership Report: Member-at-Large (Membership) Redman reported that current FOL membership is 302. This includes 4 businesses, 64 family, 126 individual, 101 life and 7 junior memberships. The Membership Report was accepted for the record (moved Decker, seconded Deschler).

Treasurer's Report: 1. Treasurer Deschler presented the Financial Report dated July 17, 2009. Income to date is \$15,905.23. The FOL administrative expenses to date are \$841.61 and the direct expenses for Library support are \$4,671.22 for a combined total expense of \$5,512.83. 2. Certificates of deposit (#1618587645 and #9390427) were renewed at Robobank and Heritage Oaks and will not be relocated to the Bank of America as authorized by the Board on May 15, 2009. This decision was based on improved interest rates at Robobank and Heritage Oaks. 3. Project Proposal Number 09-03, providing \$2,200.00 to purchase eight chairs for the reading area, was cancelled. The vendor would not warranty them for use in a commercial setting. The Treasurer's Report was accepted for the record (moved Allen, seconded Petersen).

Programs Report: None.

Ways and Means Report: Member-at-Large (Ways and Means) Allen reported that three volunteers are needed for the October 4, 2009 Book and Author Festival in San Luis Obispo. FOL will have a booth offering books, book bags, bookmarks, membership applications and other materials. The reordering of book bags was discussed and Ms. Allen will bring samples and a project proposal to the September 25, 2009 Board meeting for discussion and approval. The Ways and Means Report was accepted for the record (moved Deschler, seconded McElhinney).

Correspondence: Secretary Burke reported that correspondence since March 20, 2009 included thank-you notes to Morro Bay residents Ms. Christine Johnson (\$50.00 in memory of Mr. Nick Yakovich), Mr. and Mrs. Jim Bianchi (\$25.00), Francesco Spada (\$28.80) and Sandra Beebe (\$25.00); San Luis Obispo resident Vernice Burke (\$100.00); and, Paso Robles resident Duane Sanger (\$100.00). The family of Mr. Yakovich was advised of Ms. Johnson's memorial gift and a thank you note was sent to Mr. Durick for auditing the 2008-09 FOL financial records. The Correspondence Report was accepted for the record (moved Allen, seconded Petersen).

Branch Manager's Report: 1. Branch Manager Long reported that Assistant Library Director Judy Rohr's retirement party will take place at the San Luis Obispo Library Sunday August 2, 2009. A "Memory Book" will be presented to her as a memento and all Friends leaders are invited. 2. Library Foundation

President Alberti and Director Morana discussed Library Foundation goals at the June 15, 2009 Morro Bay Rotary meeting. 3. The Polaris computer system is in place and is working well. 4. Response to the Summer Reading Program has been enthusiastic. Future programs will feature magician Jim Wilson, Pied Piper of Music and Movement Don Norton and a performance by Karen Garman. 5. Interviews will be conducted to replace departing staff member Lucinda Ware. 6. Ms. Long presented a plaque to Treasurer Deschler, commemorating his recognition as "Volunteer of the Year 2008". The Branch Manager's Report was accepted for the record (moved Deschler, seconded Decker).

Library Foundation Report: None.

Committee Reports:

Newsletter Report: Newsletter Editor Davis discussed preparation changes adopted to satisfy Post Office mailing requirements and requested photographs for inclusion in the Fall 2009 newsletter. Discussion was also offered regarding asking current Friends members if they would be interested in being alerted via email when future newsletters are available for viewing online to save on mailing costs.

Agenda Builder: Note: The September 18, 2009 Board Meeting has been rescheduled to September 25, 2009. Agenda items are due to President Robert by noon Friday, September 18, 2009. Agenda items include follow-up on recommendations presented in Mr. Durick's financial audit, creation of a Board Public Relations position and selection of book bags for sale.

Announcements: 1. Support the Wednesday @ the Morro Bay Library program by attending local author events on July 22, July 29 and August 26, 2009 (10:00 a.m. – 12:00 p.m.) in the Library Program Room. 2. Repair of the Library building mural will begin the week of July 20, 2009. Members who wish to participate in the restoration may contact Vice President Decker. 3. The next Book Sale is scheduled Saturday August 8, 2009 from 10:00 a.m. to 2:00 p.m. FOL members will be admitted at 9:00 a.m. and books will be sold for \$3.00 a bag from 1:00 to 2:00 p.m. 4. The final deadline for newsletter article submissions is 8:00 a.m. Tuesday, October 6, 2009.

FOL meetings are open to the public and agendas will be posted on the website. Documents related to this meeting may be found at the FOL website morrobayfriendsoflibrary.org/members/index.shtml. The agenda for the September 25, 2009 Board meeting will be available on the website by 9:00 p.m. September 18, 2009.

Adjournment: The meeting adjourned at 1:40 p.m.

Respectfully submitted,
Nancy Burke, Secretary