



**MINUTES OF THE MORRO BAY FRIENDS OF THE LIBRARY
BOARD OF DIRECTORS MEETING
JANUARY 18, 2008**

Call to Order: President Karen Robert called the meeting to order at 11:34 a.m.

Present: Nancy Burke, Robert Davis, Joan Decker, Ric Deschler, Jude Long, Susan McElhinney, Joan Petersen, Karen Robert, Excused Absence: Laurie Allen

Introductions: Friends of the Library (FOL) Board members introduced themselves.

New Business:

1. **Approval of Member-at-Large, Newsletter Editor:** A motion was made and passed to approve the appointment of Member-at-Large, Newsletter, Robert Davis to the 2008 Board of Directors (moved Deschler, second McElhinney). President Robert provided an amended FOL roster reflecting this addition.
2. **Approval of 2008 Budget:** A motion was made and passed to approve the 2008 Budget as presented by Treasurer Ric Deschler (moved Deschler, second Decker). This document is available on the FOL website.
3. **Approval of Budget Proposal 08-01:** A motion was made and passed to approve Project Proposal 08-01 (Survey Project Proposal) as recommended by the Library Advisory/Vision Committee at their November 20, 2007 meeting. The motion stipulated that funds for the project will come from special project reserves and will not exceed \$250.00 (moved Deschler, second Decker).
4. **Approval of Waiver – Grace Melton Probate Estate:** A motion was made and passed to approve a “Waiver of Accounting, Waiver of notice and Request that Petition for Distribution and Compensation” pertaining to the estate of Grace Melton (moved Deschler, second Davis; voice vote 7 ayes, 1 abstention). This document, which is available on the website, permits the Morro Bay FOL to receive Grace Melton’s bequest for building/enhancing/improving the Morro Bay Library. The amount of the bequest will be determined after attorney and notification fees are deducted. The bequest will be deposited to the FOL Building Expansion Fund. The bequest does not expect the FOL to provide an accounting for the expenditure of the funds to Ms. Melton’s heirs. It was signed by President Robert and Treasurer Deschler and filed for the record.
5. **Approval of authorization to open a certificate of deposit:** A motion was made and passed to authorize Treasurer Deschler and President Robert to open a Certificate of Deposit when funds are received from the estate of Grace Melton. The term shall be from 11 months to 13 months, depending on the best rate available at the time. The certificate may be opened at one of the following banks: Rabobank, Heritage Oaks or Washington Mutual (moved Deschler, second Davis).

Old Business: None**Reports**

President's Report: 1. President Robert welcomed new board members and thanked them for their participation and commitment to FOL 2008 projects and goals. 2. The first 2008 Fourth Wednesday Program is scheduled January 23, from 10:00 a.m. – 12:00 p.m. in the Program Room. The program will feature a "Conversation with Catherine Ryan Hyde". Members are encouraged to bring a friend. 3. The next Readers' Community Book Discussion Group will host Richard Taylor, local author of The Haunting of Cambria on Wednesday, February 6 from 10:00 a.m. – 12:00 p.m. in the Program Room. 4. Members were advised to visit the FOL website, keep current with e-mail and check library envelopes weekly. 5. An After Summit event will be held Tuesday January 29 from 5 – 7 p.m. at the San Luis Obispo County Library Community Room. Models created by Cal Poly Students – Libraries of the Future: A Three Dimensional Exhibit – will be on display. This event is sponsored by the Foundation for San Luis Obispo County Public Libraries. 6. FOL Presidents will meet at the SLO City/County Library Community Room, 3rd Floor, on Tuesday, February 26, from 10: a.m. – 12:00 p.m. 7. The latest version of the Friends Volunteer Handbook is available on the website. It includes the new bylaws and standing rules. 8. The Board list has been updated. Addresses and personal e-mail addresses are not included to protect members' privacy. A complete President's report may be found on the website. The President's Report was accepted for the record (moved McElhinney, second Deschler).

Minutes: The minutes of the October 19, 2007 and November 16, 2007 meetings were accepted as presented for the record (moved Deschler, second Decker).

Vice President's Report: Vice President Decker attended the Foundation for San Luis Obispo Public Libraries meet and greet session on Wednesday, January 9. The Foundation, which includes fifteen libraries and a bookmobile, works with communities to find funds and generate support for all the local libraries within San Luis Obispo County. The organization needs additional Board members. Applications may be obtained from Joan Decker. The Vice President's Report was accepted for the record (moved Davis, second Decker).

Membership Report: No Report

Treasurer's Report: Treasurer Deschler presented the Treasurer's Report showing the final income and expense accounts for December 31, 2007. The report was accepted for the record (moved Decker, second Davis). More detailed information is available on the website. Barry Dorfman will audit the FOL financial records in February or March 2008.

Approval of authorization to renew Rabobank Certificate of Deposit: A motion was made and passed to authorize Treasurer Deschler and President Robert to renew the certificate of deposit #1610489254 for one year with Rabobank (moved Deschler, second Davis).

Program Report: Member at Large Susan McElhinney reported that she will enlist volunteers to provide refreshments for the 4th Wednesdays programs featuring local authors. She advised that the annual volunteer recognition event will take place April 30, 2008 and will be a brunch or morning tea. Volunteers are being sought to serve on the planning committee. No written report was filed.

Correspondence: No Correspondence was received.

Library Report: 1. Branch Manager Jude Long expressed appreciation for the many hours Laurie Allen has devoted to getting ready for the FOL book sales. 2. She discussed various facets of her position, including meetings with county staff and the selection of new books. 3. Libraries will be closed on the Tuesday following a Monday holiday. 4. The Morro Bay Library is currently seeking an employee to fill a 10-hour per week position. 5. Jude and library staff are working to resolve problems with the new computer system. 6. Compensation was received for the destroyed book drop bin. The new bin will be secured on a concrete apron to prevent future accidents. 7. Members are urged to attend community meetings on February 13 (from 10 a.m.-12 p.m.) and March 18 (from 6:30-8:00 p.m.) that will address future library needs. The Library Report was accepted as presented (moved Deschler, second McElhinney).

Committee Reports:

Library Advisory Committee: 1. President Robert advised that she will meet with Joan Petersen and Betty Forsythe on Tuesday, January 22, 2008 to discuss the role of the Library Advisory Vision Committee for this year. 2. The Library Advisory/Vision Committee will meet Thursday January 24th, 2008 from 9:15 a.m. – 10:45 a.m. to discuss the committee's role in the community and desired goals for the year. A timeline for completing these goals will be developed. 3. Library Survey forms are available at the library and may be downloaded from the website. The forms must be returned to the Library by 8:00 p.m. Tuesday March 18, 2008. 4. FOL will conduct community meetings on Wednesday, February 13, 2008 from 10:00 a.m. – 12:00 p.m. and Tuesday March 18, 2008 from 6:30 p.m. – 8:00 p.m. to gather information, promote support for pending city lease negotiations and help the Branch Manager complete the Vision Document for the county library system. 5. A press release designed to attract meeting participation and promote completion of survey forms went out January 17, 2008. A poster encouraging meeting attendance will be displayed in the Library lobby. Survey forms may be deposited in a marked box in the library lobby. Staff will provide survey forms and encourage library visitors to complete them. 6. Volunteers are needed to take photographs for the website and provide refreshments for community meetings. 7. The Library Advisory Committee will discuss the next steps to be taken at the January 24, 2008 meeting. FOL members are welcome at these meetings and feedback about the future of the library is valued and is important to the process.

Nominating Committee: President Robert encouraged members who do not wish to serve on the 2009 FOL Board to serve on the 2008 nominating committee. Ms. Robert advised that she will not serve another term as president.

Newsletter: Member-at-Large: Newsletter Editor Davis reported that the newsletter was mailed Tuesday, January 15, 2008. Articles for the April edition will cover events from late April through July and must be submitted before the April 8, 2008 deadline.

Agenda Builder: March Agenda Item: The April 30, 2008 Volunteers Recognition event. Agenda items for the March 14, 2008 meeting must be submitted to President Robert by March 7, 2008.

Announcements: The next book sale is scheduled February 9, 2008. Books will be sold by the bag for \$3.00 during the final hour of the sale.

Adjournment: The meeting adjourned at 1:15 p.m.

Respectfully submitted,
Nancy Burke, Secretary