



**MINUTES OF THE MORRO BAY FRIENDS OF THE LIBRARY  
BOARD OF DIRECTORS MEETING  
FRIDAY NOVEMBER 21, 2008**

**Call to Order:** President Robert called the meeting to order at 11:39 a.m.

**Introductions:** President Robert welcomed Friends of the Library (FOL) Board members and guests to the Annual Membership/Elections Meeting. Board members and guests introduced themselves.

**Present:** Laurie Allen, Nancy Burke, Robert Davis, Joan Decker, Ric Deschler, Betty Forsythe, Jude Long, Susan McElhinney, Beth McKenzie and Karen Robert. Jennifer Redman (seated at 12:10 p.m.) Excused absence: Joan Petersen. Members: Marilyn Baty, Pat Boyd, Pat Clevenger, Jan Goldman, Henriette Groot and Harleigh Knott. County staff: Library Director, Brian Reynolds (seated at 12:45 p.m.) and Assistant Library Director, Judy Rohr.

**Old Business:** None.

**New Business:**

**1. Presentation of Nominating Committee Recommendations:** President Robert presented the Nominating Committee Recommendations for 2009 FOL Board of Directors and committee support positions. Nominees include: President – Karen Robert, Vice President – Joan Decker, Secretary – Nancy Burke, Treasurer – Ric Deschler, Member-at-Large (Programs) – Susan McElhinney, Member-at-Large (Ways and Means) – Laurie Allen, Member-at-Large (Newsletter) – Red Davis, Member-at-Large (Library Advisory Vision) – Betty Forsythe, Member-at-Large (Membership) – Jennifer Redman. Presidential appointments included: Website Coordinator – Rick Gilligan and Volunteer Coordinator – Joan Petersen. The recommended nominees for FOL Board of Directors and committee support positions were unanimously elected (moved Forsythe, second Allen).

**2. Designation of Bank Signature Authorization:** Treasurer Deschler requested that the signatures on all bank accounts associated with Morro Bay FOL shall be any two of the following: Karen Robert - President, Nancy Burke - Secretary and Ric Deschler – Treasurer. A motion was made and passed establishing this procedure (moved Deschler, second Davis).

**3. Authorization to relocate Building Expansion Funds:** Treasurer Deschler advised that FOL Building Expansion Funds, currently held in Rabobank Certificate of Deposit (CD) #1610489254, will mature January 23, 2009 and requested authorization to relocate them to prevent exceeding the FDIC

insurance limit of \$100,000.00. A motion was passed authorizing Treasure Deschler and President Robert to relocate the Building Expansion Funds (CD #1610489254) to Coast National Bank, Wells Fargo Bank, Bank of America or Washington Mutual for a term of eleven to thirteen months, depending on the interest rate available (moved Deschler, second Davis).

## **Reports**

**President's Report:** 1. President Robert reported that: 1. On October 21, 2008 the SLO Board of Supervisors honored County FOL with a proclamation of Appreciation. The Proclamation will travel to county libraries (in alphabetical order) to be on displayed for at least a month. 2. According to a recent article in AARP Magazine, individuals who volunteer live and retain their cognitive abilities longer than non-volunteers. 3. Volunteers are needed to help preserve library history and may earn "credits" as well as mileage stipends. To become involved, contact Joe Carotenuti at [jacjs@sbcglobal.net](mailto:jacjs@sbcglobal.net) or 805-545-0628. 4. Memberships in SLO Retired and Senior Volunteer Program (RSVP) are open to individuals over age 55. For information and application forms contact [rsvpslo@srvolunteer.org](mailto:rsvpslo@srvolunteer.org) or call 805-544-8740. 5. Santa Margarita FOL hosted a Craft Faire on November 23, 2008 from 9:00 a.m. – 5:00 p.m. 6. Ms. Robert thanked Board members for their cooperation and service over the last year. 7. Bookmarks detailing the Library's Winter Series Wednesday Programs and listing important FOL calendar dates are available in the library and may be downloaded from the website. Members were encouraged to inform friends of library programs and events. 8. Ms. Robert thanked local authors Catherine Ryan Hyde, Berta Parrish, Barrie Bartulski, Dave Congalton, Charlotte Alexander, Dr. Ronda Berman, Joan Sullivan, Mel Lees, Anna Lee Waldo, Mara Purl, Jeff Wheelwright, Marvin Sosna, Bud Mercer and Richard Taylor for their participation in Morro Bay Library events. Also thanked were SLO city and county staff for assistance with Current Topics Discussion Groups, Morro Bay Mayor and City Council members for participation in the April Candidates Forum, Morro Bay Chamber of Commerce for allowing FOL to co-host the August Chamber Mixer, Morro Bay Library staff for assistance with FOL programs and projects and Veda Freedman for help with Community Book Discussions and 4<sup>th</sup> Wednesday programs. 9. As of November 19, 2008, more than 436 persons participated in the Wednesday programs. 10. "Our Vision of Morro Bay Library's Future – Where do we want to go?" is available in the Library and on the website. The efforts of all those who made this project possible are appreciated. 11. Ms. Robert presented Treasurer Deschler with a check for \$200.00 in honor of the FOL Board, the many volunteers, the local authors, Library staff and Branch Manager Long and thanked them for their support and allowing her to serve another year. The President's Report is available on the website. The President's report was accepted for the record (moved Decker, second Davis).

**Minutes:** The minutes of the September 19, 2008 meeting were accepted for the record (moved Deschler, second Forsythe).

**Membership Report:** Member at Large (Membership) Forsythe reported that Morro Bay FOL has 374 members. This includes 17 business members, 25

courtesy members, 84 family memberships, 139 individual members, 13 junior members, 90 life members, 5 staff members and 1 member of unknown designation. The Membership Report was accepted for the record (moved Allen, second McElhinney).

**Finance Report:** 1. Treasurer Deschler presented the Treasurer's Report dated November 21, 2008. Income to date is \$25,168.53, expenses \$6,717.98. 2. Income from February, May, August and November book totals \$12,762.97. 3. Michael Durick was thanked for auditing the FOL financial records. Treasurer Deschler is hoping that he will do it for 2008 as well. 4. The Finance Committee will meet Friday December 5, 2008 to develop the 2009 budget. Requests for funds must be submitted to Treasurer Deschler by Saturday, November 29, 2008. The Treasurer's Report was accepted for the record (moved Forsythe, second Allen). The report is available on the website morrobayfriendsoflibrary.org.

**Program Report:** None.

**Ways and Means Report:** 1. Member at Large (Ways and Means) Allen thanked board members, library staff and volunteers for their assistance with the November book sale. The Ways and Means Report was accepted for the record (moved Forsythe, second Decker).

**Correspondence:** Secretary Burke reported that Correspondence since the July 18, 2008 included a thank you note to Alan Meyer of Morro Bay for his \$25.00 donation. The Correspondence Report was accepted for the record (moved McElhinney, second Forsythe).

**Branch Manager's Report:** 1. Branch Manager Long introduced Assistant Library Director Rohr. Ms. Rohr advised that a \$200,000 reduction to the County Library budget is anticipated and Morro Bay Library's budget will be affected proportionately. Although the acquisition of library materials may be reduced, it is hoped that current library hours will be maintained. Library operations must be streamlined based on the projected elimination (by attrition) of 400 county jobs over the next five years. 2. Branch Manager Long distributed "The OM Library Adventures of Jude and Crew", a newsletter detailing recent Morro Bay Library activities and thanked FOL Board members for their individual and group efforts on behalf of the Library. Ms. Long advised that she, County Administrator Edge and Library Director Reynolds will continue negotiations with the city on the Morro Bay Library building lease. The next meeting will be in January 2009. 3. The County Vision draft document will be released in late December 2008 or early January 2009. It will detail future goals, ways to implement them and the importance of libraries to the community. 4. The Morro Bay Library averages 422 patrons per day. 5. A recent study disclosed that the web has not replaced library use and a trend toward increased use in the last five years was noted. Those surveyed indicated that libraries were considered the most trustworthy source of information. 6. As quoted by Ms. Long, "libraries will get you through times of no money better than money will get you through times of no libraries". The Branch Manager's Report was accepted for the record (moved Davis, second Allen).

**Library Foundation Report:** Assistant Library Director Rohr reported that The Foundation for San Luis Obispo Libraries is seeking \$10,000 in donations from the community to fund the 2009 Children's Summer Reading Program. The Foundation's goal is to purchase 4,000 books for distribution to all branches of the SLO County Library system. Countywide, 5000 children read more than 33,000 books, a record for the program. Individuals and organizations are encouraged to support the program. A \$10.00 donation will purchase two reward books. The Library Foundation Report was accepted for the record (moved Decker, second Forsythe).

### Committee Reports:

**Annual Report of Accomplishments:** Library Director Reynolds reported that: 1. The County plans to create a policy for honoring donors who contribute money for library capital items such as remodeling, furniture, equipment, and landscaping. Recognition will include appropriate plaques, signage and labels to be tastefully displayed at library sites. 2. The Library Vision Document is nearing completion and will be presented to County Supervisor Bruce Gibson to share with the Board of Supervisors in January 2009. This document will outline County Library goals for the next 18 months. 3. Negotiations related to the Morro Bay Library lease will be ongoing and various options will be considered. 4. President Robert encouraged community members to attend Morro Bay City Council meetings, express support for the Library and emphasize the importance of the Program Room to the Library's overall space needs for the community.

**Library Advisory Committee:** None

**Lease Negotiations:** President Robert and Branch Manager Long advised that various options will be explored during future negotiations with the city concerning the Library building lease.

**Capital Campaign:** None

**Newsletter:** Newsletter editor Davis advised that submissions for the next Newsletter are due Tuesday January 6, 2009. They may be submitted to [news@morrobayfriendsoflibrary.org](mailto:news@morrobayfriendsoflibrary.org) or left in the Newsletter Coordinator's envelope in the library office.

**Book Sales:** Member at Large (Ways and Means) Allen reported that proceeds from the November book sale totaled \$2,747.25.

**Agenda Builder:** President Robert requested that Board members provide her with direction on any items to be included in the January 23, 2009 meeting agenda.

**Announcements:** 1. The Readers Community Book Discussion Group will meet Wednesday January 21, 2009 from 10:00 a.m. – 12:00 p.m. in the Library Program Room. Local author Andrew Peterson will discuss his book "First to Kill". 2. The first Fourth Wednesdays Program will take place Wednesday January 28, 2009 from 10:00 a.m. – 2:00 p.m. in the Library Program Room. Local author Dr.

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Lucia Capacchione will provide a free workshop on her book "Visioning". 3. The next FOL Book Sale is scheduled Saturday February 7, 2009 from 10:00 a.m. – 2:00 p.m. FOL members will be admitted at 9:00 a.m. and books by the bag may be purchased for \$3.00 from 1:00 p.m. - 2:00 p.m. 4. Documents related to this meeting may be obtained from the website [morrobayfriendsoflibrary.org/members/index.shtml](http://morrobayfriendsoflibrary.org/members/index.shtml).

**Adjournment:** The meeting adjourned at 1:17 p.m. (moved Allen, second Deschler).

Respectfully submitted,  
Nancy Burke, Secretary