



**MINUTES OF THE MORRO BAY FRIENDS OF THE LIBRARY  
BOARD OF DIRECTORS MEETING  
FRIDAY JULY 18, 2008**

**Call to Order:** President Robert called the meeting to order at 11:34 a.m.

**Introductions:** President Robert introduced Library Foundation Representative Horace Morana and welcomed all board members present. Board members introduced themselves.

**Present:** Laurie Allen, Nancy Burke, Robert Davis, Ric Deschler, Jude Long, Susan McElhinney, Joan Petersen and Karen Robert. Excused absence: Joan Decker and Betty Forsythe. Guest: Horace Morana.

**Old Business:**

**1. Memorial/Gift Brochure/Nameplate.** President Robert requested approval of Project Funding Request 08-03. A motion was made and passed allocating funds, not to exceed \$600.00, to design and produce a new Memorial/Gift Brochure for the Morro Bay Library and Nameplate in honor of the Friends (moved Allen, second McElhinney).

**2. Cancellation of Past Project Proposals:** Treasurer Deschler requested cancellation of the following Project Funding Requests: Three Phase Landscape Project 7/15/05- (\$1,063.25); Project Funding Request 06-11 - Historical Project 9/15/06 (\$1,050.00); and, Project Funding Request 07-04 - Storage Container 10/19/07 (\$2,900.00). A motion was made and passed to cancel Project Funding Request Three Phase Landscape Project (moved Deschler, Second Davis). A motion was made and passed to cancel Project Funding Request 06-11 Historical Project (moved Deschler, second Allen). A motion was made and passed to cancel Project Funding Request 07-04 – Storage Container (moved Deschler, second Davis).

**3. Chamber Mixer:** Member at Large (Programs) McElhinney reported that FOL will co-sponsor the Morro Bay Chamber Mixer scheduled Thursday August 21, 2008 from 5:30 – 7:30 p.m. Cost of the event is estimated to be \$700.00. Expenses will be shared between FOL and the Library.

**New Business:**

**1. Recruitment Tea:** Volunteer Coordinator Petersen reported that the FOL Recruitment Tea will take place in the Library Program Room September 26, 2008 from 12:00 – 1:00 p.m. The event will be catered by Lyn Every. Invitations have been included in the Summer 2008 Among Friends Newsletter.

**2. Panoramic Photo Project:** Member at Large (Ways and Means) Allen requested approval of Project Funding Request 08-05 – Panoramic Photo Project. A motion was made and passed allocating funds, not to exceed \$300.00, to frame and back a panoramic photograph of Morro Bay (moved McElhinney, second Deschler). The photograph will be hung in the library lobby for one year and may be sold later at auction. Small prints

will be available for sale to the public in which the photographer plans to give a certain percentage per poster to the FOL.

**3. Project Proposal - Barstools:** Branch Librarian Long requested approval of Project Funding Request 08-04 - Barstools. A motion was made and passed allocating funds, not to exceed \$345.84, to purchase 4 barstools and a mobile literature display rack for the library lobby (moved Davis, second McElhinney with Allen unavailable to vote).

**4. Publicity Support:** Member at Large (Ways and Means) Allen recommended the appointment of a person to manage FOL publicity pursuant to FOL Standing Rules #5. Member at Large McElhinney will contact a possible candidate for this position and report back to the board in September.

### Reports

**President's Report:** None.

**Minutes:** The minutes of the May 16, 2008 meeting were accepted for the record (moved Allen, second Petersen).

**Vice President's Report:** None.

**Membership Report:** None.

**Treasurer's Report:** 1. Treasurer Deschler presented the Treasurer's Report dated July 18, 2008. Income to date is \$14,496.63, expenses \$5,073.37. 2. An audit of FOL finances was conducted by Mike Durick and revealed no problems or discrepancies. 3. A "photo-op" depicting the gift of \$13,300.00 will be used to publicize FOL's contribution to the library. 4. A Heritage Oaks Bank Certificate of Deposit in the amount of \$32,000.00 will be renewed in September 2008. The Treasurer's Report was accepted for the record (moved Allen, second Petersen).

**Program Report:** None.

**Ways and Means Report:** 1. Member at Large (Ways and Means) Allen reported that the May 10, 2008 book sale netted \$2,704.35. 2. Morro Bay High School staff may provide students to assist with "heavy lifting" at future book sales. The Ways and Means Report was accepted for the record (moved McElhinney, second Deschler).

**Correspondence:** 1. Secretary Burke reported that two monetary gifts to FOL were received and acknowledged in July 2008. 2. A letter from FOL member Harleigh Knott recommending use of a more secure receptacle for donated items was considered. Although, no changes will be made at this time, Member at Large Allen will submit a response to Ms. Knott.

**Branch Manager's Report:** 1. Branch Manager Long reported that the summer reading program was well attended and thanked FOL for their support. 2. Bookmarks detailing the Wednesdays programs book discussion dates and selections are available. 3. Ms. Long spoke to three organizations including Rotary, The Business Forum and Camp Happitok. 4. On Tuesday July 15, 2008, 764 people visited the library. The Branch Manager's Report was accepted for the record (moved Allen, second Davis).

**Library Foundation Report:** Library Foundation member Morana reported that the next Library Foundation meeting will take place Wednesday August 6, 2008 at 4:00 p.m. on the third floor of the San Luis Obispo Library. The organization has been energized, has three new members and has formed five new committees to facilitate fund raising,

marketing, program development, interaction with FOL and executive actions. The Library Foundation Report was accepted for the record (moved Deschler, second Petersen).

**Committee Reports:**

**Library Advisory Committee:** 1. President Robert reported that she and Treasurer Deschler will participate in future Morro Bay Library lease negotiations with the city of Morro Bay. A proposal has been prepared for submission to the city by the end of July 2008. FOL members are urged to contact City Council members in support of the library.

**Nominations:** Nominating Committee Chair Petersen reported that candidates for the 2009 FOL Board of Directors include as of this date: President - Karen Robert; Vice President - Joan Decker; Secretary - Nancy Burke; Treasurer - Ric Deschler; Member at Large (Programs) - Susan McElhinney; Member at Large (Ways and Means) - Laurie Allen; Member at Large (Library Advisory/Vision) - Betty Forsythe; Member at Large Newsletter Editor - Robert Davis. Nominations for Member at Large (Membership) are requested.

**Newsletter:** Newsletter Editor Davis advised that the Summer 2008 edition of Among Friends will be mailed Monday July 21, 2008. It will include an insert soliciting volunteers for FOL 2009 Board of Directors positions and an invitation to the September 26, 2008 Recruitment Tea.

**Agenda Builder:** None.

**Announcements:** 1. The next Book Sale is scheduled Saturday, August 9, 2008 from 10:00 a.m. – 2:00 p.m. FOL members will be admitted at 9:00 a.m. and books by the bag may be purchased for \$3.00 from 1:00 to 2:00 p.m. 2. FOL members were encouraged to attend the Morro Bay FOL hosted Morro Bay Chamber of Commerce Mixer on Thursday August 21, 2008 from 5:30 – 7:30 p.m. in the library Program Room. 3. The Volunteer Recruitment Tea is scheduled Friday September 26, 2008 from 12:00 – 1:00 p.m. in the Library Program Room. Visit the website for additional information. 4. Newsletter articles must be submitted to Editor Davis at [news@morrobayfriendsoflibrary.org](mailto:news@morrobayfriendsoflibrary.org) by 8:00 a.m. Tuesday October 7, 2008. 5. Board members should provide information pertaining to scheduled activities for inclusion on a new bookmark for 2009 by the September 19, 2008 Board Meeting. 6. Most documents related to this meeting may be found on the FOL website [www.morrobayfriendsoflibrary.org/index.shtml](http://www.morrobayfriendsoflibrary.org/index.shtml).

**Adjournment:** The meeting adjourned at 1:40 p.m.

Respectfully submitted,  
Nancy Burke, Secretary