



**MINUTES OF EXECUTIVE COMMITTEE MEETING
JUNE 15, 2007
www.morrobayfriendsoflibrary.org**

President Karen Robert called the meeting to order at 1:31 p.m.; everyone introduced himself or herself.

Present: Robert Davis, Joan Petersen, Barbara Riddell, Karen Robert, Leabah Winter, Mo Bradley, Helen Hileman, Marianne Kent, Beverley Abbey, Laurie Allen, Mary Blair, Rick Gilligan, Jude Long, Melody Mullis. Excused were Lani Colhouer, Ric Deschler, and Betty Forsythe.

The first item of business was item **#1. Of New Business.**

Presentation on Vision for Possible Expansion of Morro Bay Library-Jude Long introduced Melody Mullis, SLO Library Department wide Administrative Secretary, who has been working on drafting ideas about changes for the Morro Bay library, putting them on paper and coming to us for our ideas. Morro Bay has about 8,000 cardholders, 86% adults. January 2007 saw an 11.6% increase in circulation over last January. The highest demand was for fiction/non-fiction and then multi-media. The square foot to population ration shows Morro Bay to be 1,000 sq. ft. undersized and the bathrooms are not ADA compliant.

Our options are to build a new facility, expand the current facility, or maximize the current building's space. Melody showed two different options, both of which absorbed the current program room as part of the library. In both cases the Children's area would be brought over into the program room. The second option would be more extensive in its remodeling in that it would create a computer lab area and would bump out the wall of the restrooms to make them ADA compliant. It would also provide for a small meeting room. The patio area is viewed as being an area with tables and chairs for reading.

There was much discussion by FOL. The following are the major points/concerns:

There is no space for book sales or storage of books for sales.

There is no community meeting room space.

The under used patio space should be enclosed. Money was raised for this purpose.

The patio should be made into an atrium.

If the patio were enclosed how would there be access into the library for the bathrooms when the library was closed.

The children's space is too large.

The patio is not weather friendly.

The original patio project of FOL is the solution.

Book sales bring non-users into the library.

We need more computer space.

Could there be book storage space in the parking lot?

How will community needs be met?

Morro Bay Friends of the Library Built the Library, but in 2007 there won't be any space for FOL.

On Tuesday June 19th at 10 am there will be a Vision Committee meeting in the Small Conference Room at the Community Center. Jude and Melody said that these comments

and concerns would be addressed and new plans drawn up. Melody said she would try to have something for the meeting.

Old Business-Recommended Bylaws Changes-R. Davis—Current bylaws are long, confusing, and vague. Roles need clarification. There is a problem with the definition of a quorum, the membership now can't vote on bylaws changes. The size of the Board is unwieldy. They do not meet the provisions of Robert's Rules of Order. Much of the bylaws belong in Standing Rules. The Bylaws Committee looked at the Bylaws of the Santa Margarita FOL and patterned the recommended changes after those.

Discussion followed and revolved around the makeup of the Board of Directors. The proposal was for the President, Secretary and Treasurer and two Members-at-Large. The small size of the Board and the lack of a Vice-President and Corresponding Secretary were issues. Members felt that there were also too few Members-at-Large. We debated a Board size of 7 versus 9. We came to a consensus decision of 9. This would include the President, Vice President, Secretary, Treasurer, and 5 Members-at-Large. The Immediate Past President could attend meetings as a non-voting member of the Board. The Branch Manager of the Library is also a non-voting member of the Board.

There is a provision in California law that if a non-profit organization has liability insurance of at least \$50,000 than all board members are covered.

A motion was made and passed to send the new bylaws and standing rules with recommended changes to the Board of Directors at the July meeting. (Motion R. Davis, second J. Petersen)

Reports

Children's Librarian-Mary Blair: The Summer Program will begin on June 21st. There will be seven programs including a detective, musician, and puppeteer, Leigh Rubin the creator of the Rubes comic strip, a movie night, a magician, and summer crafts. In addition there will be a summer reading program for younger readers, "Get A Clue" and 6th grade and up, "YNK" (You Never Know). Participants will get a free book and book bag. FOL sponsors these programs.

President's Report: On May 16th Dr. Hershel Parker, biographer of Herman Melville, spoke at a local author event. Over 30 people attended it. Karen hosted a Friends Think Tank Roundtable Discussion on May 18th. Discussion was to center on how to help FOL to move forward in a positive direction in support of the library's vision for the future and find ways to encourage new people to get involved in leadership roles. An article will be in the next newsletter incorporating the group's ideas. On May 23rd the speaker did not show up, but Mary Moses shared her experiences writing **Morro Bay Remembered** and **Morro Bay Remembered II**. The Steering Committee planning for the 1st Countywide Library Summit has met 3 times. The Summit, scheduled for November 3rd from 9-2 at the Atascadero Lake Pavilion, is to raise awareness of the importance of libraries in our community, create enthusiasm, and develop a vision document for improving public library services in SLO County. They hope to create a draft of the first section of a vision document (countywide focus) that would be used to promote public library services on a community-specific basis, which could be used to secure funding. There is a signup sheet for subcommittees for the Summit. June 6th saw Ralph and Cathy Brink at the Readers' Discussion Group and June 13th saw Janice Peters visiting the Seniors Discussion Group. Karen started a list serve to share experiences with the different Friends Presidents and has invited them to the Library Advocacy 101 workshop to be held on July 25th.) We are invited to Karen's workshop of the Messages of Dr. Seuss, June 27th 10:30-12:30. **The Book Sale scheduled for November 3rd has been rescheduled to Saturday, October 27th to accommodate the Library Summit. This means that the drop-dead deadline for articles for the newsletter is September 18th.** (The complete report can be found on the website.) A motion was made and passed to accept the report. (Moved R. Davis, second Bradley)

Minutes: The minutes of the April 27, 2007 Executive Committee were approved. (Moved Petersen, second R. Davis) Thanks to Jean White for taking minutes and Karen Robert for transcribing them in Leabah Winter's absence.

Treasurer's Report: Ric was not present at the meeting but he submitted the 6/15/07 Treasurer's Report. Total Income to date is \$11,878.47; Total Expenses \$4,404.97. The report was accepted for the record. (Moved Petersen, second R. Davis) See website for complete report.

Ric asked that we pass two motions regarding CDs at Mid-State Bank. Motion #1: The Morro Bay Friends of the Library authorize the Treasurer, Ric Deschler, and President, Karen Robert, to open a 12-month CD for \$10,000 from the general operations checking account with Mid-State Bank. (Moved Kent, second R. Davis) The motion passed. Motion #2: The Morro Bay Friends of the Library authorize the Treasurer, Ric Deschler, to transfer funds, as needed, from Mid-State Bank 14-Day Certificate #1618587651 directly into the checking account #1610489201 upon any of the recurring maturity dates. (Moved R. Davis, second Kent) The motion passed.

Branch Manager Report: Jude Long reported that the new bulletin board is here and installed. We will be getting additional materials holders. She thanked FOL for all the new programs, which have been started at the library. Library budget hearings will take place Tuesday, June 19th at 9:30 am. The Library Foundation Mobile project just ended. The Preface Program is coming up—SLO Reads, **All Over Creation** by Ruth Ozeki. Morro Bay's program will be Wednesday, September 19th at 10:30. All 9 small library branches will be touring our library and the SLO staff as well. Arroyo Grande will be starting a makeover in the Fall. Los Osos will be getting its new librarian from Rochester, NY, Joseph Laurenzi. A new Assistant Library Director has been hired to replace Moe McGee, Judy Rohr. A new computer system will be coming on line in July for use from home and in the library. It's called the TLC system. A motion was passed to accept the report for the record. (Motion R. Davis, second Bradley)

Return to New Business:

2. Agenda Builder for Next Meeting: Karen asked Executive Committee members for agenda items for the next or future meetings. The following items were listed: By-laws changes regarding Board of Directors and Standing Rules, Items for the July meeting are due at noon on Friday July 13th.

Announcements:

1. July Newsletter Drop Dead Deadline for articles is June 26 and they must get to the Post Office by July 19th to get out in time.
2. Jude Long brought up selling raffle tickets for Rotary. For every \$2.00 ticket a non-profit sells, it gets to keep \$1.00. There is no minimum number of required tickets that need to be sold. Receipts need to be turned in 5pm on August 5th. It was decided that this issue should be voted on by the full Board and so it will be put on the July agenda.

Adjournment: The meeting adjourned at 3:40 p.m. (Motion Petersen, second R. Davis)

Respectfully submitted,

Leabah Winter
Recording Secretary