



**MINUTES OF BOARD OF DIRECTORS MEETING  
JULY 20, 2007  
[www.morrobayfriendsoflibrary.org](http://www.morrobayfriendsoflibrary.org)**

President Karen Robert called the meeting to order at 1:35 p.m.

**Present:** Marilyn Baty, Mary Clapp, Lani Colhouer, Gail Davis, Robert Davis, Joan Decker, Ric Deschler, Helen Hileman, Joan Petersen, Barbara Riddell, Karen Robert, Leabah Winter, Jude Long, Bob Dengler, Wilma Smith

President Robert began the meeting with a moment of silence in honor of Grace Melton who recently died and who was an original Friend of the Library.

**Introductions:** Everyone introduced themselves.

**Old Business:**

**1. Recommended Bylaws Changes: Robert Davis-** The proposed Bylaws and Standing Rules had been approved by the Executive Committee and were presented to the Board for its approval. The Bylaws were simplified and the administrative functions were moved into the Standing Rules. The Board Membership was reduced from 30 to 9; 4 officers and 5 members-at-large with specific duties spelled out in the Standing Rules. A quorum of the membership will be 3% of active members.

A motion was made and passed to approve the new Bylaws and Standing Rules. (Moved Deschler, Second G. Davis) The vote was 12 yes and 2 no. There were 2 proxy votes in the count.

**New Business:**

**1. Fundraiser Opportunity with The Rotary: Jude Long-** Jude presented a proposal whereby the FOL would enter into a Letter of Agreement and MOU with the Rotary to sell raffle tickets for \$2 each. One dollar of each \$2 would come to FOL. Sold tickets are due August 25<sup>th</sup>. Tickets come in books of 10. Prizes are cash: 1<sup>st</sup> is \$2,500, 2<sup>nd</sup> is \$1,000, 2-3<sup>rd</sup> prizes of \$500 each. A motion was made and passed which stated that the Morro Bay FOL agrees to participate in the Rotary's raffle as a non-profit organization and authorize the President to sign the Letter of Agreement and MOU. (Motion Riddell, second G. Davis)

Jude took names of those willing to sell tickets and we decided to sell them at the book sale.

The Board also discussed whether to participate in the Harbor Festival, and it was decided that it was too difficult to organize and participate in it for relatively little gain. Therefore, we would not be participating. Lani brought up purchasing an ad. However the smallest investment would be \$500 and the idea was not pursued.

**2. Cancel August 17 and September 21 Executive Committee Meetings: Karen Robert-** It was recommended that these two meetings be cancelled and that in their place an event be held on September 21<sup>st</sup> to encourage members to consider getting involved on the Board of Directors for 2008. Barbara Riddell was asked to organize it. Active Board members should be available to inform members what is involved with the different positions and activities. A motion was made and passed to cancel the August

17 and September 21 Executive Committee Meetings and have an event to encourage members to become Board members for 2008. (Moved Riddell, second R. Davis)

**3. Plaque: Barbara Riddell-** Barbara reported that Grace Melton had been holding a plaque which had been presented by the Morro Bay Post Office celebrating the Statue of Liberty. She wanted to know if the FOL wanted to encourage the Library to put it up. A member suggested that perhaps it could be put up for a short time to honor Grace; another to have it go up for July 4<sup>th</sup>. Jude reported that it had been up for several years. When the Library accepts items it does so with no strings attached. They had used the item and were finished using it. After some discussion, Jude stated she would consider it and let us know at the next meeting.

### **Reports**

**President's Report:** 1. Thanks to: Barbara Riddell for refreshments provided at the 4<sup>th</sup> Wednesday Programs; Lani Colhouer for the work on the Newsletter; and Betty Forsythe and volunteers for the Collectibles & Book Sale July 6-8 which raised over \$1,500. 2. Challenged Board members to provide funds to pay \$5.00 each for small bags for gifts for children signing up for library cards. 3. Board Member Susan McElhinney will be presenting a Library Advocacy 101 workshop on July 25<sup>th</sup> 10:30-12:30. Other FOL's have been invited. 4. Nomination forms are available for 2008 Board of Director positions. For those of you who wanting to be involved next year, please submit them to Leabah Winter, Nomination Committee chair. A motion was made and passed to accept the President's Report. (Moved R. Davis, second Petersen) The complete report can be found on our website.

**Minutes:** The minutes of the March 16, 2007 Board of Directors Meeting were accepted. (Moved Decker, second Deschler)

**Membership:** According to Betty Forsythe's membership report, as of 7/07 we had 332 members. The report was accepted for the record. (Motion R. Davis, second Decker)

**Treasurer's Report:** Ric Deschler presented a letter from John Lomison an enrolled agent who reviewed the 2006 FOL financial records. He found that they met generally accepted accounting principles and the information is in order for our type of organization. A motion was made and passed to accept the audit report. (Moved Riddell, second Petersen)

A CD in the Building Expansion Fund at Washington Mutual is coming due and the face and interest should be reinvested. The following motion was made and passed. The Morro Bay FOL authorizes the Treasurer, Ric Deschler, and President, Karen Robert, to move the \$30,000 and interest CD at Washington Mutual that matures on 8/24/07 to either Heritage Oaks, Mid-State, or Washington Mutual for a new 13 month CD based on the best rate available at maturity. (Moved Riddell, second G. Davis)

Treasurer's Report for July 20<sup>th</sup>. —Total Income is \$14,443.86; Total Expense is \$5,043.60

The report was accepted for the record. (Moved R. Davis, second Decker) See website for complete report.

**Programs:** Nancy Johnson and Nancy Barta have said that there is room for us to have a table at the Merchants Faire for book sales if we want. We should let Mo know. Barbara's report was accepted for the record. (Moved Deschler, second Clapp)

**7-Day Express:** Barbara Riddell reported that the number of authors covered by the 7-day Express program needs to expand. Therefore the budget line item needs to be increased. Since it's no longer rental, it no longer generates revenue and all additional funds have to come from FOL. Barbara will come with a proposal for funds for the

October meeting. The report was accepted for the record. (Moved Petersen, second R. Davis)

**Correspondence:** None

**Branch Manager Report:** With the new Harry Potter book coming out Saturday, the library has had a Harry Potter display. The budget passed with a 10% increase in the materials budget. Morro Bay will also be able to hire an administrative aide for 10 hours. All in-coming Cal Poly students will be reading All Over Creation, a book about genetically engineered crops, by Ruth Oseki. This book will then be part of the community-wide read and will be the subject of the September 19<sup>th</sup> book discussion. There was a TWIG meeting (the smallest library branches) at Morro Bay library and SLO circulation department as well. The Arroyo Grande library is closing for 2 weeks and some staff will be here. A new computerized catalog, the Aqua Browser visual library can be used at home. A whole new computer system that was designed for multi-site libraries and is more intuitive is coming September 3<sup>rd</sup>. The new Los Osos branch manager, Joseph Laurenzi, has arrived. A motion was passed to accept the report for the record. (Motion Petersen, second Riddell)

**Committee Reports:**

**Library Advisory/Vision Committee:** Brian Reynolds came to the meeting to go over the patio project. A discussion was held on how the patio could be enclosed. There is no clear set in stone idea of how the space would be used. The library still would like the use of the whole building. Helen stated that the County administration is trying to incorporate our comments and concerns that were expressed at the June 15<sup>th</sup> Executive Committee meeting. The Program room was built so that a 2<sup>nd</sup> floor can be built on top. She thought that there was good discussion at the meeting.

**Agenda Builder for Next Meeting:** The next meeting will be the Executive Committee Meeting on Friday October 19<sup>th</sup>. There will be a 7 Day Express Budget Augmentation Proposal. We need a discussion for the program for the November Annual Meeting. Please have additional ideas and reports to Karen by noon on Friday October 12<sup>th</sup>.

**Announcements:** There is a question about when or whether there will be a Memorial service for Grace Melton.

**Adjournment:** The meeting adjourned at 3:15 p.m. (Moved Riddell, second Colhouer)

Respectfully submitted,

Leabah Winter  
Recording Secretary