

**MINUTES OF EXECUTIVE COMMITTEE MEETING**  
**October 20, 2006**

Vice President Karen Robert called the meeting to order at 1:30 p.m.

**Present:** Ric Deschler, Barbara Riddell, Betty Forsythe, Grace Melton, Karen Robert, Leabah Winter, Dottie Mendez

**Minutes:** L. Winter-The Minutes of the September 15, 2006 Executive Committee Meeting were approved as amended by mail. (Moved Forsythe; second Deschler)

**Membership Report:** K. Robert-As of October 20, 2006 we have 257 members. We should work on increasing the number of business memberships. Karen gave out a flier on Meet Local Authors, a Book Discussion Group for 2007 and also a correction page of Standing Rules regarding membership dues for the volunteer handbook. The Membership Report was accepted as presented. (Moved Melton, Second Deschler)

**Treasurer's Report:** R. Deschler-The Treasurer's Report was accepted as submitted. (Moved Forsythe, second Riddell) Our income to date is \$13,609.25 over what we had budgeted. We spend \$5,570.86 more for books and AV materials for the library than budgeted. We talked about doing a press release showing us presenting a large check from the Friends to the library. Ric will be appointing a Finance Committee in November so that we can put together a budget in January for next year. He welcomes all to be involved.

**Correspondence:** B. Riddell passed around a card to thank Deborah Graf for her participation at our July Board meeting. The newsletter should be out prior to the book sale, November 4<sup>th</sup>. However, it must be out 10 days prior to the election.

**Committee Reports:**

**Library Advisory Committee Meeting-**B. Forsythe-The history preservation project, Phase 1, is in process. A meeting was held on October 3<sup>rd</sup> with the City and County. They focused on the lease that ends July 8, 2010. No formal document was presented. The Observation Survey has been tabled. The Patio Expansion project was discussed but no decision was made. With regard to the next meeting that will be held on April 3<sup>rd</sup>, the Friends should identify what we like about the library and what we'd like to see for the future. We should develop a 3-year plan and have a position of what to do if the County does not renew the lease. We need to give information to people who have contributed to the building expansion fund about what is happening with the project.

**Ways and Means Committee -**B. Forsythe-With regard to future activities, we need to determine whether to continue the Garage, Collectibles and Book Sale. The Saturday Market should continue, and Betty recommends that the Book and Magazine Sales should continue in 2007 and be reformatted for 2008. There is a concern that there is a lot of

fundraising, but not much fun. She is also recommending that we develop a calendar to sell to go along with the preservation project.

**Old Business:**

**Large Book Bags-**K. Robert-We discussed the status of the order and Karen will pursue this with Lani. We liked the Los Osos FOL bag. We decided to order 250 bags. Ric said we could store them with him if need be.

**Adoption of New Logo-** K. Robert-We approved the addition of the adoption of the new logo to the agenda. (Moved Deschler, second Riddell) A motion was made and passed to adopt the new logo for Morro Bay Friends of the Library. (Moved Riddell, second Melton)

**Book Historical Project-Phase I and Phase II-Update Report-**G. Melton-Grace reported that she will be making a project report at the March Board meeting and will be asking Ric to put funds in the 2007 budget. She also raised the need to establish a separate Morro Bay Library Foundation to receive grants, bequeaths, etc. Ric explained that the current legal organization of the Friends allows us to do that. It is a matter of our "advertising" ourselves. Grace made a motion that the FOL make a formal request of the SLO Library Foundation for a donation in the amount of \$5,000.00 be deposited in a special MB FOL account. No action was taken on the motion. This issue will become an agenda item for January. Karen is going to find out what funds the SLO Library Foundation is holding for us.

**Status of Planter-**K. Robert-Jude wanted to know what was going to happen to the planter that was blocking the sidewalk outside of the Program Room Door. Grace reported that she had requested that the City move it back to its original position.

**New Business:**

**November Meeting Transition Plan-**K. Robert/G. Melton-The Nominating Committee has proposed 5 new Board Members. They will need Volunteer Handbooks and we will give them a small book bag as well. Karen plans to have a meeting schedule for the year available. She also wants to have meeting agendas available a week prior to meetings. We asked Karen to explore new nametags with the new logo for Board Members. At the meeting we should announce new life members. We will distribute volunteer of the year nomination papers. We need 26 members at the meeting.

**Planning/Vision Meetings for 2007-**B. Forsythe-Betty is recommending a meeting of chairs to discuss activities, events and expected outcomes to support the focus and goals of the FOL.

**Approval of Date/Time for Volunteer Recognition Dinner 2007-**B. Riddell-The Volunteer Recognition Dinner was proposed and passed for January 30, 2007 in the Program Room at the Library from 6-8 pm. (Moved Melton, second Forsythe) Barbara has made this request of Joe Woods in Rec and Parks Dept. Barbara has been in contact with Lynn Evey who told her that she usually planned for 100 and 80-90 showed up. A program budget will be submitted to Ric.

**Future Agenda Items: Storage/Inventory, SLO Library Foundation, April 3<sup>rd</sup> Meeting Preparation, Goals and Objectives**

**Adjournment:** The meeting adjourned at 3:00p.m. (Moved Riddell, second Forsythe)

Respectfully submitted,

Leabah Winter, Recording Secretary