



**MINUTES OF ANNUAL MEMBERSHIP AND BOARD OF DIRECTORS MEETING
November 17, 2006**

Hank Roth called the meeting to order at 1:35 p.m.

Present: Marilyn Baty, Nancy Burke, Mary Clapp, Angie Crider, Ric Deschler, Betty Forsythe, Sandy French, Marianne Kent, Bill Newman, Joan Petersen, Barbara Riddell, Karen Robert, Hank Roth, David Westphal, Jean White, Leabah Winter, Karen Bloomquist, Helen Hileman, Gilbert McCann, Dottie Mendez, Jude Long, Moe McGee

Minutes: The minutes of the July 21, 2006 Board Meeting were approved. (Moved Petersen, second Clapp)

Correspondence: Barbara Riddell reported that there was no correspondence.

Treasurer's Report: As of November 15th Income to Date was \$32,613.35, \$16,613.35 over budget, Expenses to Date \$15,346.56, \$696.56 over. Our General Fund Assets are \$106,765.76; income earned 2006 was \$1905.62 and Building Expansion Assets are \$104,209.65; income earned 2006 was \$3,023.12. We received \$4,555.45 more in donations than budgeted this includes memorial gifts and also Biking for Books which brought in \$2,615.00. Income from the quarterly book sales was \$9,037.63 and from the Farmer's Market book sales was \$5,085.07. We spent \$5,570.86 over budget for books and AV material for the library. The Treasurer's Report was accepted as presented. (Moved Riddell, second Forsythe)

Election: It was determined that a quorum was present. The list of Board Members for a three-year term was presented for adoption. (Moved Deschler, second Roth) and passed unanimously. The Board Members are: Mary Clapp, Angie Crider, Robert Davis, Sandra French, Helen Hileman, Gil McCann, Grace Melton, Barbara Riddell, Hank Roth, Paul Twedt.

Susan McElhinney was nominated to fill the vacancy in the group of Board Members with a 2 year 2007, 2008 term. She was accepted unanimously. (Moved Deschler, second Roth)

Barbara Riddell moved the Nominating Committee's slate of officers for 2007 and Betty Forsythe seconded:

President: Karen Robert
1st Vice President: Barbara Riddell
2nd Vice President (Membership): Betty Forsythe
Recording Secretary: Leabah Winter
Corresponding Secretary: Joan Petersen
Treasurer: Ric Deschler
Parliamentarian: Robert Davis

There were no additional nominations from the floor.

The vote was unanimous in favor of the slate as proposed.

Committee Reports:

Membership Report: Karen Robert gave the membership report. As of November 17th we had 280 paid memberships, an increase of 81 over 2005. We had an increase of 1 business, 69 family, 110 individual, 93 life, and 7 junior members. We gained many members via the members only pre-sale period at our book sales. We need to increase the number of business memberships. Karen gave out business membership forms for Board Members and other Friends to take to businesses we frequent to solicit them to join. Members who bring in business members will participate in a drawing for a gift certificate from the President. The Membership Report was accepted as presented. (Moved Riddell, second Deschler)

Finance: Ric presented a resolution, seconded by Hank to change the bank signators to include Karen Robert, Leabah Winter, and Ric Deschler as provided for by FOL policy. The resolution passed.

PFR#06-12, 11-14-06: Betty Forsythe presented the proposal for Mo Bradley. Mo wanted to purchase 3 folding tables for use at the book sales at the Farmer's Market @ \$29.00 and \$6.31 tax for a total of \$93.31. The proposal was approved. (Moved Deschler, second Forsythe)

Ways and Means: See summary article in the newsletter.

Newsletter: We talked a little about what we want in a newsletter in the future. Karen stated that we want to have a newsletter committee so that we can have a more informative and useful publication for the membership. We want to get it out prior to each book sale and find better ways to coordinate information with what the FOL is doing. December 29th is the deadline for the next edition. We will be reminding people of important meeting dates and give more publicity for FOL events.

Librarian's Report: Jude introduced Mo McGee, SLO City/County Library first. Mo thanked us for supporting the library and staff. She stated that they were excited by the enhancements to the library and stated that our library is a trailblazer for all the branches. She thanked Gil McCann for his assistance during the renovation. There is funding for an additional staff person at Morro Bay who should be coming on shortly and for added funding for popular authors and AV materials. The Black/Gold library system will be having a seminar for FOL's. She thanked Jude for her work on the remodel.

Jude thanked us for what we'd done this year in purchase of materials and refurbishment of the library; FOL will be funding subscriptions of Barron's Weekly and New York Times in 2007. On Tuesday, November 14th, 591 people came into the library and 1,100 items went out the door. In 6 hours on Wednesday and Thursday 331 and 368 patrons visited the library.

During Child Book Week, Jack Beardwood presented Three Sheets to the Wind to 75 pre-schoolers. 294 children participated in the summer reading program. 81% of our collection circulated, higher than any other library in the system. Over 80% of the checkouts are done on the self-check machines.

In April, Pat Williams is coming to talk about the Black Gold systems with FOL's. There will be a new computer system coming in February or March, and there will be classes on how to use it.

The library is still slated for new lighting upgrades and blinds.

Report on Rotary: FOL pays Jude's Rotary membership fee and Jude summarized what she has done over the year in Rotary and what it has meant to the library. In terms of what it has brought to the library: received a donation from Duke Energy, received a donation from Mid-State Bank, became the club's recipient of 50 books/year for children and teens through the club's literacy project. Jude thanked us for this support.

Jude presented a card to Hank and 3 books, which will be placed in the library collection honoring Hank Roth. The books are *Organize for Disaster*, *Healthy at 100*, and *Complete Do-It Yourself*.

Library Advisory Committee: 1. The Library Advisory Committee met with the City and County regarding the renewing of the lease, which is up July 2010. The next meeting

is scheduled for April 3rd, 2007. 2. In terms of the Legacy of the Library, there are two phases. Phase I is to preserve the materials of the History of the Library and the Building of the Library. Materials include albums and slides. Preservation could include copying to DVD or paper and appropriate storage. Funds have been allocated to cover this phase. Phase II is to determine whether it is feasible to publish a book or not. 3. Vision/Expansion Patio Project Sub-Committee will be meeting and will offer recommendations at the March, 2007 meeting.

Leabah Winter was the lucky person who won *The Most Beautiful Libraries in the World*.

President-Elect Report: Karen Robert thanked everyone for the privilege of serving as President. She gave out a correction page for the Volunteer Handbook and a listing of the new Board and Officers, as well as a meeting schedule for 2007. Gil McCann, Rick Gilligan and Ric Deschler will be working on a FOL website which should be available by January. We are looking for a Volunteer Coordinator for Events and a Public Relations Director who would help to coordinate news releases with the media and develop advertising materials to promote the Friends.

A goal planning retreat has been set for Friday, January 19th from 1:30-3:30 in the Program Room. We will be brainstorming ideas for activities/events and begin the list of priorities for 2007. All Board Members are invited. Please RSVP and bring your favorite hors d'oeuvre to feed at least 8, your 2007 calendar, and your ideas.

Old Business:

Book Bags: The new FOL book bags are here. The prices for the old bags were \$5 for the small size and \$7 for the large. The idea was to have the new bags serve as promotion/marketing for FOL not really moneymaking. We purchased 288 bags @ \$4/bag. The group voted to keep the \$7 price for this large size bag. (Moved Clapp, second Forsythe)

New Business:

The Volunteer Appreciation Dinner will be on Wednesday, January 31st, 2007 from 6-8 p.m. in the Library Program Room.

Announcements:

New nametags are here. Use them, but leave them at the Library.

Ric Deschler announced that the Finance Committee would meet on Monday, November 20th at 10 am. in the Recreation & Parks Department Conference Room. Those on the Committee are Betty Forsythe, Dottie Mendez, Robert Davis, Karen Robert, Jude Long, and Ric Deschler.

Marilyn Baty suggested that we explore printing the new logo on a sweatshirt.

Hank Roth thanked everyone for his or her assistance during his tenure as President of FOL.

Adjournment: The meeting adjourned at 2:55 p.m.

Respectfully submitted,

Leabah Winter
Recording Secretary

NOTE: For efficiency and to save on printing and mailing costs we are sending minutes via e-mail to those Board members who have e-mail access. If you have e-mail and would not mind getting your minutes via e-mail, please send me your address [-hlwinter@charter.net](mailto:hlwinter@charter.net) Thanks, Leabah