

# MORRO BAY FRIENDS OF THE LIBRARY

2008 Treasurer's Report 11/21/08

November 21, 2008

<u>General Operating Fund</u>	Year-to-Date		
Income	2008 Budget	11/12/2008	<i>Remaining (over)</i>
Quarterly Book Sales	\$8,000.00	\$12,762.97	(\$4,762.97)
Farmers Market	\$0.00	\$0.00	\$0.00
Internet Sales	\$500.00	\$672.53	(\$172.53)
Library Sales	\$3,000.00	\$4,709.80	(\$1,709.80)
Donations - Cash	\$1,500.00	\$962.29	\$537.71
Memberships	\$1,500.00	\$1,759.00	(\$259.00)
Interest	\$3,000.00	\$3,706.94	(\$706.94)
Other (details on back)	\$0.00	\$595.00	(\$595.00)
<b>Total New Income</b>	<b>\$17,500.00</b>	<b>\$25,168.53</b>	<b>(\$7,668.53)</b>

### Expenses - Direct for Library

Books and AV	\$5,000.00	\$502.91	\$4,497.09
7-Day Express	\$1,700.00	\$1,484.30	\$215.70
Librarian's Fund	\$1,500.00	\$1,495.83	\$4.17
Library/Summer Reading Bks& Programs	\$3,600.00	\$3,234.94	\$365.06
Subscriptions	\$1,500.00	\$0.00	\$1,500.00
<b>Total Direct Library Expenses</b>	<b>\$13,300.00</b>	<b>\$6,717.98</b>	<b>\$6,582.02</b>

### Expenses - FOL Administrative

Administrative Costs	\$800.00	\$516.30	\$283.70
Book Sale Events	\$700.00	\$404.25	\$295.75
Friends Programs	\$800.00	\$126.35	\$673.65
Mailings	\$1,400.00	\$1,400.00	\$0.00
Membership	\$100.00	\$88.90	\$11.10
Public Relations	\$400.00	\$391.70	\$8.30
<b>Total FOL Admin Expenses</b>	<b>\$4,200.00</b>	<b>\$2,927.50</b>	<b>\$1,272.50</b>
<b>Combined Total Budget Expenses</b>	<b>\$17,500.00</b>	<b>\$9,645.48</b>	<b>\$7,854.52</b>

### \*1 Commitments from Prior Years

3 Phase Landscape Project - 7/15/05	cancelled 7/18/08	\$0.00	\$0.00
Library Refurbishing extras 3/18/05		\$2,882.74	\$583.46
PFR#06-11 Historical Project 9/15/06	cancelled 7/18/08	\$0.00	\$0.00
PFR#07-04 Storage Container 10/19/07	cancelled 7/18/08	\$0.00	\$0.00
<b>Total Prior Year Commitments</b>		<b>\$2,882.74</b>	<b>\$583.46</b>

### Reserves

*2 Special Project Reserves	\$109,491.06	\$964.56	\$108,526.50
*3 Restricted Reserves 5%	\$5,500.00	\$0.00	\$5,500.00

<b>General Operating Fund Assets</b>	<b>As of</b>		
	<b>11/12/2008</b>	<b>2008 Int.Income</b>	<b>2008 Income</b>
Rabobank Checking	\$9,126.81		
Book Sale Change Fund	\$200.00		
PayPal	\$0.00		
Rabobank 14-day CD @ 1.45% \$17k+6k	\$23,862.43	\$248.19	
Rabobank CD @ 4.25% 4/6/10	\$63,279.82	\$2,423.69	
Rabobank CD @ 1.75% 7/6/09	\$10,496.25	\$316.83	
Heritage Oaks CD @ 2.64% 6/20/09	\$26,996.77	\$718.23	
	<b>\$133,962.08</b>	<b>\$3,706.94</b>	

<b>Building Expansion Fund</b>	<b>As of</b>		
	<b>11/12/2008</b>	<b>2008 Int.Income</b>	<b>2008 Income</b>
Rabobank Checking	\$1,003.13		
Rabobank 14-day CD @ 1.45% \$3k	\$3,147.95	\$40.00	
Rabobank CD @ 3.00% 1/23/09 \$65k	\$66,599.45	\$1,726.45	
Heritage Oaks CD @ 2.67% 4/24/09	\$38,928.40	\$428.40	\$38,500.00
Heritage Oaks CD @ 2.64% 6/27/09	\$8,873.85	\$236.17	
Heritage Oaks CD @ 2.64% 10/24/09	\$33,547.52	\$1,280.33	
	<b>\$152,100.30</b>	<b>\$3,711.35</b>	

**Explanation of Budget Terms**

**\*1 Commitments from Prior Years:** Funding obligations that were made in a previous year but were only partially or never spent. The financial obligation is still recognized but does not impact the new or future budgets.

**\*2 Special Project Reserves:** Total of all new and accumulated funds that are not budgeted, anticipated, or committed. Any requests for these funds would require the individual to complete a Project Funding Request form. New Project Funding Requests must be approved by the Executive Board and do not affect the current year's budget.

**\*3 Restricted Reserves:** Minimum 5% of the total operating fund would not be touched or allocated to ensure the future operation of the Friends in the next year. Even if all budgeted and special project funds have been spent or allocated, these funds would not be spent.

**4 Temp Help Fund:** Established July 15, 2005. \$1,200 was set aside and deposited with the county to provide emergency staffing for Morro Bay specific needs to avoid closing. When the \$1,200 drops below \$500, the Librarian may come and ask that it be restored to the \$1,200 level. When the budget crisis is over, the funds will revert back to FOL.

**Income - Other (details)**

Computer	\$200.00
Iris Print	\$25.00
Cookie Crock event	\$31.00
Yard sale	\$39.00
Bulk Book Dealer Sales	\$300.00