

**MORRO BAY FRIENDS OF THE LIBRARY
BOARD OF DIRECTORS MEETING
Morro Bay Library Program Room
September 19, 2008
11:30 a.m. – 1:30 p.m.
Agenda**

www.morrobayfriendsoflibrary.org

Every person in the world has a purpose for being here—a calling. The work of your life is to discover that purpose and get on with the business of living it out. Oprah

CALL TO ORDER: President – K. Robert

INTRODUCTIONS: Welcome! Tell us your name/position/or why you are here today ☺

SPECIAL PRESENTATION IN HONOR OF FORMER BOARD OF DIRECTORS AND LONG TIME FRIEND, LEABAH WINTER (15 - 20 minutes)

Old Business – Discussion/Action:

1. Memorial/Gift Brochure – K. Robert (5 minutes)

At the July 18, 2008 Board meeting the Board approved Project Proposal 08-03 for a new Memorial/Gift Brochure for the Morro Bay Library not to exceed \$600.00. Because of some specific printing specifications that were unknown to the printer at the time, the cost for the brochure actually came to: \$447.16. Since this project proposal also included the cost of purchasing labels at \$55.37, plus the graphic artist's time at \$201.25, the actual cost for the projects exceeded the amount approved at the July meeting. The Board is being requested to approve the additional amount of \$103.78 for Project Proposal 08-03 to cover the additional cost of the brochure.

2. Chamber Mixer – S. McElhinney/J Long (5 minutes)

The Board is being asked to provide evaluation feedback regarding the August Chamber Mixer.

New Business – Discussion/Action:

1. Future Book Sales – L. Allen (15 - 20 minutes)

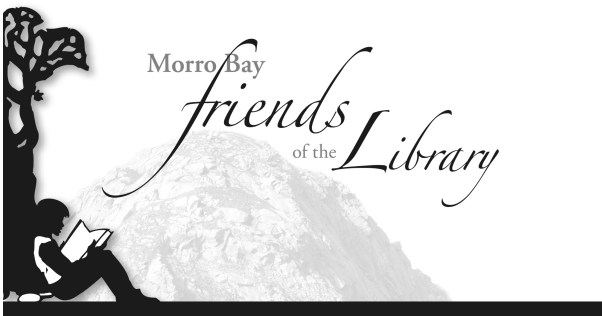
The Board will have the opportunity to discuss a pro/con assessment of location considerations for future book sales. Ms. Allen will provide a written report prior to the meeting for Board members review.

2. Project Proposal – Increase to Librarian's Fund - R. Deschler/J. Long (5 minutes)

The Board is being asked to support Project Proposal 08-06 for an increase of \$500 to the Librarian's Fund for 2008.

3. Membership – Board position 2009 - K. Robert/J. Petersen (10 - 15 minutes)

The Board is being asked to consider how we can handle the responsibilities of this position



for next year – especially since the Nominating Chair has been unable to find an interested individual, nor has anyone submitted an application for the Board as of 9/12/08. Suggestions include: President (former Membership Director) would process applications and keep roster current as well as provide mailing labels for newsletters as long as another Board member would send out membership cards and welcome note on regular basis. We would also need someone to help coordinate and support the members’ only portion of the Book Sale.

4. Exchange of Ideas on Promotions of Library Services – R. Deschler (15 – 20 minutes)

The Board is asked to review some other library and Friends promotional materials and discuss what we can do for our Library and Friends group. Can it help us to better recruit volunteers? Members? Donations? How can we best utilize our new brochure?

Reports

President: Accept for the record – K. Robert
Minutes: Approval of Minutes for Board of Directors Meeting on July 18, 2008 –N. Burke (*Minutes on website*)
Vice President: Accept for the record – J. Decker
Membership: Accept for the record – B. Forsythe
Treasurer: Finance Report – Accept for the record –R. Deschler (*Report on website.*)
Programs: Accept for the record – S. McElhinney
Ways and Means: Fundraising Report – Accept for the record – L. Allen
Correspondence: Approval of any correspondence for the record – N. Burke
Branch Manager: Library Report – Accept for the record – J. Long
Library Foundation: When available the Library Foundation will have a representative to provide a report on their latest activities. Accept the Report for the Record.

Committee Reports

Library/Advisory – K. Robert/B. Forsythe
Nominations – J. Petersen
Newsletter – R. Davis

Agenda Builder for Next Meeting – K. Robert

The Board of Directors is being requested to give the President direction on any anticipated agenda items for the Elections/Membership meeting.

Announcements – All

1. 2009 Board/Library Program Dates due to President by **Friday, September 19, 2008** at the meeting.
2. Final Deadline for newsletter articles are due to Editor by **Tuesday, October 7 @ 8:00 a.m.** – send to: news@morrobayfriendsoflibrary.org
3. The last day to submit nominations for the 2009 MBFOL Board of Directors is **Tuesday, October 21** at 4:00 p.m. The nomination forms are available at www.morrobayfriendsoflibrary.org or at the Library.
4. Next Book Sale is **Saturday, November 8** from 10 a.m.-2 p.m. – Members Only get in from 9 a.m.-10 a.m. and the \$3 Bag Sale is from 1 p.m.-2 p.m.
Most handouts needed for this meeting are available @ www.morrobayfriendsoflibrary.org/members/index.shtml

The next Membership/Elections meeting of the Morro Bay Friends of the Library is: November 21, 2008 at 11:30 a.m. in the Morro Bay Library Program Room. Agenda items for this meeting are due by: **Friday, November 14, 2008 at noon.**

All meetings of the Morro Bay Friends of the Library are open to the Public. Agendas will be posted at www.morrobayfriendsoflibrary.org by 9:00 p.m. on November 14, 2008.

You may submit agenda items to: pres@morrobayfriendsoflibrary.org or leave them in the President's envelope at the library. When submitting agenda items please submit the subject with the name of who is presenting the item and what action you would like the Board of Directors to take – i.e., *Project Funding Request #08-02. It is requested that the Executive Committee approve Project Funding Request #08-02, which allocates \$50 for membership drive. Presented by: J. Doe*